

SCHOOL COUNCIL BY-LAW

District: Marshall

School: Marshall County High

Number: IX

BY-LAW TOPIC DESCRIPTION

Policy Development, Amendments, and Review

BY-LAW STATEMENT

Council Governance

All activities and decisions of the council shall be governed by by-laws and policies set by the council. Policies shall include both operational procedures and management functions chosen by the council. All policies set by the council shall be consistent with state statutes (*KRS 160.345*) and board policies.

Adoption

All policies shall require two readings before they are adopted. No policy shall be adopted by the council at the meeting in which the policy is introduced. All policies listed in this book shall be provided to the superintendent or his designee for review before they are adopted by the council.

Policy Review

The council shall annually review all policies and make any changes that will improve the operations and productivity of Marshall County High School and its council. Revisions shall be made as needed in order to more effectively serve the school.

Policy-Making Procedure

- A. At the discretion of the council, committees shall be formed and charged with drafting specific policies using the following procedure:
 - 1. The number of committee members shall be determined.
 - 2. A charge shall be given to the committee.
 - 3. A timeline shall be established.
- B. Input shall be sought by committee members in regard to their charge.
- C. Based on input and feedback from various sources, the committee shall draft a policy for presentation to the council.
- D. The committee chairperson/designee shall present the first reading of committee recommendations to the council.
- E. The council may accept the recommendations as presented or make changes. This shall constitute the first reading of the policy
- F. In the alternative, the council may make suggestions and/or recommendations to the committee and return the draft to committee for further review/development.
- G. At the next council meeting, the second reading shall take place or the committee shall present its revised draft as the case may be.
- H. The council may accept or suggest additional work
- I. This process shall continue until the council can accept the recommended draft.