

**MARSHALL COUNTY HIGH SCHOOL  
SCHOOL BASED DECISION MAKING COUNCIL  
POLICY  
FEBRUARY 23, 1999**

**YEARBOOK MEMORIALS**

- I. Student Memorials:
  - a. The student must have been a student at Marshall County High School.
  - b. The student must be memorialized in the year that the student would normally have graduated.
  - c. The student's death must have been by accident, illness, or from like or similar causes.
  
- II. Former MCHS employee:
  - a. The employee must have been an employee at Marshall County High School within four years prior to their death.
  - b. The employee's death must have been by accident, illness, or from like or similar causes.
  - c. Those to be memorialized shall be determined by the yearbook staff subject to the direction of the yearbook advisor.
  
- III. Miscellaneous provisions: (Apply to both I & II above)
  - a. The yearbook staff and advisor do not have an affirmative duty to track each student or MCHS employee to determine whether or not they might qualify for a memorial, but any student that is known to meet the criteria set out above shall be memorialized.
  - b. The form of the memorial shall be determined by the yearbook staff subject to the guidance and direction of the faculty advisor.
  - c. Annually, all student or MCHS employee memorials shall be similar and uniform in content.
  - d. Beginning with the 2000 yearbook, all memorials shall be determined by the deadline for items to be placed in the yearbook (currently October 1).