

**MARSHALL COUNTY HIGH SCHOOL
SCHOOL BASED DECISION MAKING COUNCIL
BUILDING POLICY
KRS 160.345(2)(c) 2**

POLICY TOPIC: Committee Participation

- A. The School Council shall establish the following Committees:
- | | |
|--------------------------|--------------------------|
| Assessment | Gifted/Talented |
| School Improvement Plan | Professional Development |
| Curriculum | School Improvement |
| Extended School Services | Technology |
| Extra-Curricular | Title IX/Gender Equity |
- B. The Principal, by August 31 of each year, shall post a list of standing committees in the school office. The Principal shall, by August 31 distribute memoranda to teachers and parents inviting volunteers for appointment to the standing committees for the current school year. Persons may volunteer for specific committee appointment by signing the appropriate list posted in the office, or by contacting the school secretary to request appointment to a committee.
- C. The Principal shall present unaltered committee sign-up sheets to the school council by no later than the September meeting. The Principal shall make a reasonable attempt to assign all parents and teachers to committees they request, but the council reserves the right to approve all final assignments. Assignments will be posted in the school office by no later than 48 hours subsequent to the council approval of the final assignments.
- D. Each standing committee will have no less than six members. Each committee is encouraged to have at least one parent member.
- E. Each committee shall assemble no later than one week after notification to elect a chairperson and establish their regular meeting date. The meeting date will be reported to the Principal by the chair within 48 hours of the initial assembly so that the Principal may compile a report of all regular meeting dates.

- F. Each standing committee will establish its own frequency of meetings, date of meetings, and agenda.

- G. The school council may establish ad hoc committees to accept specific assignments at the discretion of the school council. Ad hoc committee formation shall be subject to the requirements listed in Paragraphs C, D and F of this policy. All other requirements for an ad hoc committee shall be established in the jurisdiction statement specifically created by the council for the ad hoc committee upon its creation.

- H. Jurisdiction for the standing committees shall be established by separate policy.